

Child Safety and Working With Children Check (WWCC) Policy

About Us:

Our objective is to ensure that every child participating in our programs enjoys a safe and positive experience. We are committed to supporting and respecting all children, their families, the broader community, and our volunteers.

As an affiliate of Australia's largest grassroots football network, Abermain Rams FC Inc. offers opportunities through Mini Roos Club Football for boys and girls of varying abilities aged 5 to 11 to engage in small-sided matches each weekend.

Additionally, we provide inter-district football options for players from Under 12 through to Under 18.

Children may register with Abermain Rams Football Club and join a team for the season, fostering enduring friendships while participating in enjoyable sporting activities. Our regular season typically runs from February to September.

During this period, participants benefit from training sessions conducted by volunteer coaches, who receive ongoing guidance and support from a designated Club or experienced Coach to facilitate the development of essential football skills.

Our mission is to deliver a secure and enjoyable environment for children, consistent with Play Football Australia's Child Safety Policy and Code of Conduct.

Title	Abermain Rams Football Club - Child Safety and WWCC Policy
Introduction	This policy is to help our workers (paid and volunteer) ensure that they behave appropriately when interacting and engaging with children as a part of their role in our organisation. The policy focuses on building and maintaining a safe and inclusive environment for children that promotes a healthy lifestyle and participation in regular physical activity.
Children's Participation	<p>Our organisation supports the participation of children in all the relevant activities we have on offer.</p> <p>We provide a range of age-based programs, training and workshops.</p> <p>We encourage participation and feedback from children and their families and/or carers.</p> <p>We listen to the views and concerns of children and aim to actively involve children in decisions about matters that may affect them.</p>



<p>Working With Children Check</p>	<p>The WWCC is a legal requirement in NSW applicable to all sport organisations and individuals aged 18 & over who work or volunteer with children aged under 18 years.</p> <p>Who is required to have a WWCC Number in Football:</p> <ul style="list-style-type: none"> • All Committee members, Board Members, Directors, MPIOs, Registrars. • Coaches, managers, technical directors, youth coordinators, age coordinators, trainers, assessors, physiotherapists and chaperones. • Referees, referee coaches, referee mentors, referee assessors. • Tour chaperones, tour directors, tour officials, team officials involved in tours and any adult in a position of responsibility involved in tours, trips away and overnight stays involving participants U18. • Any other position in Football NSW or an affiliated entity where a person aged 18 years or over is responsible for, or directly involved in, the supervision, management, education, instruction, interaction, transportation, safety, wellbeing, treatment or care of children aged under 18, or will have access to the registration records or private and personal details of children under 18.
<p>Recruitment</p>	<p>Our organisation requires all workers (paid and volunteer) to provide a valid Working With Children (WWC) Check. These records will be kept for FIVE (5) years and will be reviewed at the beginning of each year to ensure checks are still valid and will remain valid for the entire season.</p> <p>A valid Working With Children (WWC) Check Application number must be submitted to the Club Secretary before commencing any work involving children.</p> <p>Abermain Rams FC require the applicant to present their WWCC Proof of Identity to Service NSW and the receipt from Service NSW must be provided to the Club Secretary or President; within 10 business days.</p> <p>If this step is omitted the Application will lapse and the person will be stood down from any child related interaction and activities. A WWCC outcome is normally expected with 4 weeks.</p> <p>The outcome of a check is either a clearance to work with children or a bar against working with children. If cleared, the check will be valid for 5 years, however applicants are continuously monitored. If the outcome is a bar, you must immediately cease working or interacting with children.</p>
<p>Complaints Management and Reporting</p>	<p>Complaints or concerns can be raised by anyone within the club or community. The organisation itself can be contacted directly via Facebook/Instagram or via the email address provided online.</p> <p>Committee members may be approached at any time, and when on the organisation's grounds will be wearing shirts that clearly identify them as a committee member.</p> <p>Any concerns raised will be treated with confidentiality and will be managed by the Member Protection Officer in the first instance. (unless there is a conflict).</p> <p>Any reportable allegation/conviction or conduct will be reported to the relevant authority or authorities (such as the Police, Child Protection Hotline or Family and Community Services) as soon as possible but always within seven (7) days of the issue being raised.</p> <p>All complaints and concerns will be investigated.</p>



<p>Training, support and supervision of workers</p>	<p>All workers will be treated with respect, consideration and fairness at all times.</p> <p>All relevant training will be provided wherever possible, with senior/returning volunteers assigned to support and supervise new volunteers.</p> <p>All activities involving children will occur at the organisation’s grounds or the grounds of another organisation under the supervision of Committee members, approved Coaches and Managers, other volunteers, families, carers and the wider community.</p> <p>Workers will not be permitted to organise any additional activities or meetings with children outside of those that they have been engaged to perform as part of their role without the direct permission of the committee and with the written permission of parents and/or caregivers. All activities must occur in a public place and parent/s and/or carers must be present.</p> <p>Workers are encouraged to ask questions of committee members and make contributions regarding child safety policies and procedures. This is in order to continually improve and update our child safety processes, and ensure that we are providing a safe environment for all children.</p>
<p>Other legislation, industry standards or internal policies</p>	<ul style="list-style-type: none"> - Child Protection (Working With Children) Act 2012 - Children and Young Persons (Care and Protection) Act 1998 - Code of Conduct 5th February 2021 - Member Protection Framework: Safe Guarding Policy – Dec 2023
<p>Communication</p>	<p>Regular meetings will be held for all workers, volunteers and interested community members.</p> <p>The policy will be discussed during all induction sessions for new and returning volunteers.</p> <p>The Code of Conduct and Child safety Policy will be available online and upon request.</p>
<p>Review</p>	<p>The organisation’s Child Safety Policy will be reviewed every two (2) years by the committee and will take into consideration any suggestions or feedback received.</p> <p>The policy may be updated more frequently if an issue arises that highlights a need to amend or edit the policy.</p>

Child Safe Policy created: 5th February 2021 (updated 8th December 2025)